



## CRITICAL BUSINESS UPDATE COVID-19

**To protect our employees and customers by limiting exposure, the following plans have been developed and will be effective immediately:**

- Customers are encouraged to call their Sales Representative or the Sale/Service Team to place all orders prior to arrival. (Sales/Service: 913-829-3500)
- Call ahead orders will be pulled and ready when you arrive.
- Upon arrival for call ahead orders Customers should remain in their vehicle and call our facility at 913-829-3500. Your order will be delivered to your vehicle by a warehouse associate.
- If you need to add to your call ahead order once you arrive, you may do so by phone from your vehicle prior to product delivery.
- If for any reason you need to come inside the Warehouse to pick up or place orders, we request that only one representative from your crew enter the facility.
- If you are in our facility for any reason, please be mindful of all Social Distancing Guidelines and maintain a minimum of 6' feet of separation from others including our staff and customers.
- ISC truck delivery options will remain in effect. All standard terms and conditions apply.

Please know that we are working diligently to minimize any impacts that these changes may cause.

Sincerely,

**Jake Cooper**  
President



*FOR THE SAFETY OF OUR CUSTOMERS,  
ASSOCIATES AND EMPLOYEES*

**CHANGES IN EFFECT  
IMMEDIATELY:**

- **LIMIT 1 COMPANY REPRESENTATIVE PER CREW  
ALLOWED INSIDE THE WAREHOUSE AT ANY TIME**
- **PLEASE WAIT AT THE WAREHOUSE ENTRANCE  
FOR ASSISTANCE**
- **MAINTAIN A MINIMUM OF **6' FT** SEPARATION  
FROM CUSTOMERS, ASSOCIATES AND EMPLOYEES  
AT ALL TIMES**

**CURBSIDE ORDERING NOW  
AVAILABLE & ENCOURAGED**

**PLACE YOUR ORDER | CALL 913-829-3500**

**STAY IN YOUR VEHICLE**

**A WAREHOUSE ASSOCIATE WILL DELIVER  
YOUR ORDER DIRECTLY TO YOU**